

The Macon County Board of Education held their regular scheduled meeting on Monday, January 22, 2018 at 6:00 p.m. in the board room of the Macon County Schools Administrative Offices. Board Members Jim Breedlove, Fred Goldsmith, Tommy Cabe, Stephanie McCall and Melissa Evans were present as well as Superintendent Dr. Chris Baldwin. Board Attorney John Henning, Jr. was unable to attend.

Board Chairman Jim Breedlove called the meeting to order and welcomed everyone to the January meeting of the Macon County Board of Education.

Following a moment of silence, Board Vice Chairman Tommy Cabe led the Pledge of Allegiance.

On a motion made by Fred Goldsmith and seconded by Tommy Cabe, the Board approved by a 5-0 vote minutes from the regular scheduled meeting of December 11, 2017 as presented.

On a motion made by Tommy Cabe and seconded by Fred Goldsmith, the Board approved by a 5-0 vote to adopt the agenda as presented.

Under the **Recognitions** section of the agenda, on behalf of the Department of Public Instruction, Superintendent Dr. Chris Baldwin presented 2016-2017 graduation and growth award certificates.

There were no **Presentations** at this time.

Chairman Jim Breedlove opened the floor for **Public Comment**. No one chose to speak at this time.

On a motion made by Stephanie McCall and seconded by Melissa Evans, the Board moved into executive session at 6:11 p.m. pursuant to **143-318.11.(a)(6)** *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee;*

On a motion made by Tommy Cabe and seconded by Fred Goldsmith, the Board returned to open session at 7:30 p.m.

4) **Informational Items** were then discussed and presented for Board approval as follows:

On a motion made by Stephanie McCall and seconded by Fred Goldsmith, the Board approved by a 5-0 vote the Highlands School Student Transfers as presented.

On a motion made by Fred Goldsmith and seconded by Tommy Cabe, the Board approved by a 5-0 vote the following **Overnight/Out-of-District Trip Requests**:

- **Jennifer Turner Lynn**, on behalf of Franklin High School JV & Varsity Cheerleading, to accompany fifteen (15) students to Apex Friendship High School, Raleigh, NC, February 2-4, 2018 to attend the NCCCA State Championships. No school days will be missed.
- **Marcus Sayers**, on behalf of Franklin High School Wrestling, to accompany fourteen (14) students to West Lincoln High School, Lincoln, NC, February 9-10, 2018 to compete in the Wrestling 2A West Regionals. One-half (1/2) school day will be missed.

- **Marcus Sayers**, on behalf of Franklin High School Wrestling, to accompany two (2) students to Greensboro Coliseum, Greensboro, NC, February 15-17, 2018 to compete in the Wrestling 2A State Tournament. Two (2) school days will be missed.
- **Michelle Brooks**, on behalf of Franklin High School Future Business Leaders of America, to accompany twenty-six (26) students to Greensboro, NC, March 18-21, 2018 to attend the Future Business Leaders of America State Leadership Conference. Three (3) school days will be missed.
- **Annette Kesgen, Cheryl Renfro & Erica Muse**, on behalf of Franklin High School Upward Bound, to accompany twenty (20) students to Appalachian State University, Boone, NC, March 23-24, 2018 to attend a leadership development program and tour Appalachian State University. No school days will be missed.
- **Mark Sutton**, on behalf of Macon Early College, to accompany sixty to eighty (60-80) students to NHRA Speedway, Atlanta, GA, May 4, 2018 to attend a STEM Activity that directly relates to physical science and math standards. One (1) school day will be missed.

On a motion made by Tommy Cabe and seconded by Fred Goldsmith, the Board approved by a 5-0 vote the following **Fundraising Requests**:

- Franklin High School 11th grade English Class to create an online Donors Choose to raise money to purchase a novel called “Water for Elephants” by Sara Gruen.
- Mountain View Intermediate School to participate in the Leukemia and Lymphoma Society Pennies for Patients program.
- South Macon Elementary School to hold a McDonald’s Night on Friday, January 26, 2018 from 5:00-8:00 p.m. at which time South Macon Elementary will receive 20% of all profits.
- Union Academy agriculture classes to grow a variety of hanging baskets to sell to the public in the spring.

5) On a motion made by Tommy Cabe and seconded by Melissa Evans, the Board approved by a 5-0 Vote the following Section **IV-Personnel Report**:

a) The **Resignation/Retirement** of the following Personnel:

Certified/Non-Certified

- **Laurie Vanderwiele**, Speech Pathologist, East Franklin Elementary School, **Resignation**, effective January 31, 2018
- **Heidi Dreml**, Non-Certified Substitute, South Macon Elementary School, **Request to be Removed from the Substitute List**, effective January 10, 2018
- **Sandy DeNier**, Exceptional Children’s Teacher Assistant, South Macon Elementary School, **Retirement**, effective March 1, 2018
- **Christine Murphy**, Elementary Teacher, Highlands School, **Resignation**, effective June 8, 2018

Custodian

- **Bill Harkins**, 12-month Custodian, South Macon Elementary School, **Resignation**, effective January 5, 2018

School Nutrition

- **Sherry Ammons**, School Nutrition Assistant, Cartoogechaye Elementary School, **Resignation**, effective January 4, 2018

Coaches

- **Ken Neitz**, Head Coach, Men’s Varsity Soccer, Franklin High School, **Resignation**, effective January 8, 2018

b) The Board approved the following *New Personnel*:

Certified/Non-Certified

- **Jenny Smith Capps**, Tutor, East Franklin Elementary School, effective January 10, 2018
- **Phyllis Castle**, Personal Care Assistant, South Macon Elementary School, effective January 22, 2018
- **Peter DesRoches**, Interim ISS Coordinator, Union Academy, effective January 23, 2018
- **Katherine James**, Guidance Counselor, Iotla Valley Elementary School, effective January 4, 2018
- **Karen Fouts**, Interim Teacher Assistant, Iotla Valley Elementary School, effective January 8, 2018
- **Erin Shepherd**, Speech Language Pathologist, Nantahala School, effective February 1, 2018

Coaches

- **Tim Hawkins**, Head Coach, Varsity Baseball, Franklin High School, effective January 23, 2018
- **Randy Phillips**, Assistant Coach, Varsity Baseball, Franklin High School, effective January 23, 2018
- **Ken Neitz**, Assistant Coach, Varsity Baseball, Franklin High School, effective January 23, 2018
- **Brandon Williams**, Head Coach, JV Baseball, Franklin High School, effective January 23, 2018
- **Tyler Brackett**, Assistant Coach, JV Baseball, Franklin High School, effective January 23, 2018
- **Adam Tallent**, Head Coach, Varsity Softball, Franklin High School, effective January 23, 2018
- **Bobby Bishop**, Assistant Coach Varsity Softball & Head Coach JV Softball, Franklin High School, effective January 23, 2018
- **Troy Cousineau**, Assistant Coach, Varsity Softball, Franklin High School, effective January 23, 2018
- **Kaitlin Bishop**, Assistant Coach, JV Softball, Franklin High School, effective January 23, 2018
- **Ryan Haley**, Head Coach, Men's Tennis, Franklin High School, effective January 23, 2018
- **Sammy Gunter**, Assistant Coach (Volunteer), Men's Tennis, Franklin High School, effective January 23, 2018
- **Ryan Raby**, Head Coach, Men's Golf, Franklin High School, effective January 23, 2018
- **Tim Anders**, Assistant Coach (Volunteer), Men's Golf, Franklin High School, effective January 23, 2018
- **Andrew Raby**, Assistant Coach (Volunteer), Men's Golf, Franklin High School, effective January 23, 2018
- **Greg Partington**, Assistant Coach (Volunteer), Men's Golf, Franklin High School, effective January 23, 2018
- **Rita Esterwood**, Head Coach, Varsity Women's Soccer, Franklin High School, effective January 23, 2018

- **Steve Davis**, Assistant Coach, Varsity Women's Soccer, Franklin High School, effective January 23, 2018
- **Tony Esterwood**, Assistant Coach (Volunteer), Varsity Women's Soccer, Franklin High School, effective January 23, 2018
- **Jenny Garcia**, Head Coach, JV Women's Soccer, Franklin High School, effective January 23, 2018
- **Jay Brooks**, Head Coach, Men's & Women's Track & Field, Franklin High School, effective January 23, 2018
- **Jim Byrd**, Assistant Coach, Men's & Women's Track & Field, Franklin High School, effective January 23, 2018
- **Jeff Howard**, Assistant Coach, Men's & Women's Track & Field, Franklin High School, effective January 23, 2018
- **Tom Westbrook**, Assistant Coach, Men's & Women's Track & Field, Franklin High School, effective January 23, 2018
- **Troy Cousineau**, Head Coach, Middle School Softball, Macon Middle School, effective January 23, 2018
- **Melinda Carpenter**, Assistant Coach, Middle School Softball, Macon Middle School, effective January 23, 2018
- **Brett Lamb**, Head Coach, Middle School Track & Head Coach, High School Boys & Girls Track, Highlands School, effective January 23, 2018
- **Keven Gabbard**, Head Coach, Men's High School Golf, Highlands School, effective January 23, 2018
- **Jeremy Dooley**, Assistant Coach (Volunteer), Men's High School Golf, Highlands School, effective January 23, 2018
- **David Parrish**, Head Coach, Women's High School Soccer, Highlands School, effective January 23, 2018
- **Jeff Weller**, Assistant Coach, Women's High School Soccer, Highlands School, effective January 23, 2018
- **Jimmy Blyther**, Assistant Coach (Volunteer), Women's High School Soccer, Highlands School, effective January 23, 2018
- **Jenny Coram**, Assistant Coach (Volunteer), Women's High School Soccer, Highlands School, effective January 23, 2018
- **Shayna Biggazzi**, Assistant Coach (Volunteer), Women's High School Soccer, Highlands School, effective January 23, 2018

Custodian

- **Jonathan Keener**, 12-month Custodian, South Macon Elementary School, effective January 22, 2018
- **Alisia Numbers**, 10-month Custodian, Mountain View Intermediate School, effective February 1, 2018

VIP

- **Tiffany Shirley**, VIP Assistant, Iotla Valley Elementary and Mountain View Intermediate School, effective January 23, 2018
- **Sarah Walker**, VIP Assistant & Substitute, South Macon Elementary School, effective January 23, 2018

Volunteer

- **Susan Clarkson**, Volunteer, Highlands School, effective January 23, 2018

c) The Board approved the following ***Change in Status:***

Certified/Non-Certified

- **Denise Davis**, Teacher, Franklin High School, **Request for Leave Without Pay**, effective November 21, 2017 (1 day total)
- **Tracy Hedden**, Exceptional Children's Teacher, Highlands School, **Request for Leave Without Pay**, effective November 16, 2017 (1/2 day total)
- **Angela Swain**, Elementary Teacher, Highlands School, **Request for Leave Without Pay**, effective November 27, 2017 (1/2 day total)
- **Julie Brabson**, Exceptional Children's Teacher Assistant, Union Academy, **Request for Leave Without Pay**, effective November 16, 2017 (1-day total)
- **Shelly Pilkerton**, Exceptional Children's Teacher Assistant, Franklin High School, **Request for Leave Without Pay**, effective December 20, 2017 (½ day), December 21, 2017 (½ day), January 12, 2018 (½ day) and January 19, 2018 (1-day) (2 ½ days total)
- **Renee Sanders**, Personal Care Assistant, Iotla Valley Elementary School, **Request for Leave Without Pay**, effective January 4-5, 2018 (2-days total)
- **Bonnie MacDonald**, Pre-K Teacher Assistant, Iotla Valley Elementary School, **Request for Leave Without Pay**, effective January 8, 2018 (1-day total)
- **Nishelle Henson**, Teacher, Macon Middle School, **Request for FMLA**, effective March 31, 2018 through May 26, 2018 (8-weeks)
- **Dawn Westbrook**, Community Support Coordinator, Union Academy, **Change in Status**, to Exceptional Children's Teacher Assistant, Iotla Valley Elementary School, February 1, 2018

School Nutrition

- **Lacy Rhoetter**, Part-Time Food Assistant (5.5 hour), Cartoogechaye Elementary School, **Change in Status**, to Full-Time Food Assistant (6.5 hour), Cartoogechaye Elementary School, effective January 8, 2018
- **Eli Barnard**, School Nutrition Substitute, Macon County Schools, **Change in Status**, to Part-Time Food Assistant (5.5 hour), Franklin High School, effective December 18, 2017
- **Katherine Woodall**, School Nutrition Substitute, Macon County Schools, **Change in Status**, to Part-Time Food Assistant (5.5 hour), Cartoogechaye Elementary School, effective January 16, 2018

Bus Drivers

- **Alisia Numbers**, Regular Route Bus Driver, East Franklin Elementary School, **Change in Status**, to a Substitute/Activity Bus Driver, Macon County Schools, effective January 23, 2018

Custodian

- **Roy Smith**, Custodian, Highlands School, **Request for Leave Without Pay**, effective December 8, 2017 (1/2 day total)
- **Larry Tallent**, 10-month Custodian, Mountain View Intermediate School, **Change in Status**, 12-month Custodian, Mountain View Intermediate School, effective February 1, 2018

d) The Board approved the following ***Transfer of Personnel:***

Certified/Non-Certified

- **Maria Tallent**, Speech Pathologist, Nantahala School, **Transfer**, to Speech Pathologist, East Franklin Elementary, effective February 1, 2018

- e) The Board approved the following ***Substitutes***:
Certified/Non-Certified
- **Michael D. Waters**, Non-Certified Substitute, Nantahala School, effective January 23, 2018
 - **Shirley Cutshaw**, Non-Certified Substitute, South Macon Elementary School, effective January 23, 2018
 - **Elijah Reece**, Student Intern, Highlands School, effective January 23, 2018
 - **Alicia Higdon**, Non-Certified Substitute, East Franklin Elementary School, effective January 23, 2018
 - **Ashley Wilkinson**, Non-Certified Substitute, Franklin High School, effective January 23, 2018
 - **Jordan Raxter**, Non-Certified Substitute, Nantahala School, effective January 23, 2018
 - **Jessica Jenkins**, Non-Certified Substitute, Cartoogechaye Elementary School, effective January 23, 2018
 - **Matthew Bullis**, Non-Certified Substitute, Mountain View Intermediate School, effective January 23, 2018
- f) The ***Vacancies with Ongoing Interviews*** are as follows:
- **Exceptional Children’s Teacher Assistant, South Macon Elementary School**
 - **Teacher Assistant, Union Academy**
 - **Elementary Teacher, Highlands School**
- g) There were no ***Recommended Renewals*** at this time.
- h) There were no ***Miscellaneous Items*** at this time.
- 6) The following ***Policy*** items were presented for approval:
- On a motion made by Stephanie McCall and seconded by Fred Goldsmith, the Board approved by a 5-0 vote the Intern School Psychologist Contract with Caroline Branton as presented by Exceptional Children’s Director Nancy Cantrell.
 - On a motion made by Tommy Cabe and seconded by Stephanie McCall, the Board approved by a 5-0 vote the Franklin Covey Contract for Iotla Valley’s Leader in Me as presented by Iotla Valley Elementary Principal Michelle Bell.
 - The following Board Policies were listed for 2nd reading, however, approval will be delayed until the February 26, 2018 Board of Education meeting:
 - Board Policy #2310-Public Participation at Board Meetings
 - Board Policy #4240/7312- Child Abuse –Reports & Investigations
 - Board Policy #6125- Administering Medicines to Students
 - Board Policy # 6321- Bus Routes
 - Board Policy #6340- Transportation Service/Vehicle Contracts
 - Board Policy #6420- Contracts with the Board
 - Board Policy #6430- Purchasing Requirements
 - Board Policy #6442- Vendor Lists
 - Board Policy #6560- Disposal of Surplus Property
 - Board Policy #7130- Licensure
 - Board Policy #7240- Drug-Free and Alcohol Free Workplace
 - Board Policy #7510- Leave

- Board Policy #7530- Military Leave
 - Board Policy #7900- Resignation
 - Board Policy #7930- Professional Employees
 - Board Policy #7940- Classified Personnel
 - Board Policy #8210- Grants and Funding for Special Projects
 - Board Policy #8510- School Finance Officer
- 7) Under the ***Curriculum and Instruction*** section of the agenda, (1) On a motion made by Stephanie McCall and seconded by Melissa Evans, the Board approved by a 5-0 vote the 2017-2018 Summer School EOG and EOC plans as presented by Exceptional Children's Director Nancy Cantrell. (2) On a motion made by Stephanie McCall and seconded by Tommy Cabe, the Board approved by a 5-0 vote for Highlands School to convert Friday, April 27, 2018 from a work day to a student day. (3) Superintendent Dr. Chris Baldwin gave an update on inclement weather days for the Franklin area as well as Highlands and Nantahala. Dr. Baldwin explained that Franklin area schools have 3.3 days left to miss before scheduling makeup days and Highlands and Nantahala have 1 day left before scheduling make up days.
- 8) Under the ***Building and Grounds*** section of the agenda, (1) On a motion made by Tommy Cabe and seconded by Fred Goldsmith, the Board approved by a 5-0 vote to move forward with the Baseball Signage plans which should cost no more than \$2000 as presented by Auxiliary Services Director Todd Gibbs. (2) On a motion made by Tommy Cabe and seconded by Fred Goldsmith, the Board approved by a 5-0 vote the Franklin High School Hitting Facilities Rules and Terms of Usage as presented by Auxiliary Services Director Todd Gibbs. (3) Board Member Fred Goldsmith asked about the softball hitting facilities. Auxiliary Services Director Todd Gibbs explained that the softball facilities are a work in progress. Head Softball Coach Adam Tallent is in charge of completing the project for the softball facilities. Board Chairman Jim Breedlove then asked Finance Officer Angie Cook to give a report at the February Board Meeting as to the money that has been spent on the baseball and softball hitting facilities. (4) On a motion made by Stephanie McCall and seconded by Tommy Cabe, the Board approved by a 5-0 the Highlands Country Club Usage as presented by Auxiliary Services Director Todd Gibbs.
- 9) In the area of ***Business and Finance***, (1) On a motion made by Tommy Cabe and seconded by Fred Goldsmith, the Board approved by a 5-0 vote the Franklin High School Vocational Building Heat Repair in the amount of \$11,635.50 with \$5500 taken from capital outlay funds and the remaining \$6135.50 to be taken from the current expense funds. In addition, on a motion made by Melisa Evans and seconded by Tommy Cabe, the Board approved by a 5-0 vote to ask the County for reimbursement of \$11,635.50 for the Vocational Heat Repair at Franklin High School. (2) On a motion made Melissa Evans and seconded by Fred Goldsmith, the Board approved by a 5-0 vote the Fund Redistributions for Franklin High School and Nantahala School as presented by Finance Officer Angie Cook. (Exhibit "A") (3) On a motion made by Tommy Cabe and seconded by Stephanie McCall, the Board approved by a 5-0 vote the State Budget Amendments as presented by Finance Officer Angie Cook. (Exhibit "B") (4) On a motion made by Tommy Cabe and seconded by Melissa Evans, the Board approved by a 5-0 vote the Anderson, Smith & Wike Audit Contract as presented by Finance Officer Angie Cook. (5) Finance Officer Angie Cook gave a budget summary and report regarding local current expense and fund balance. Ms. Cook informed the board that 48% of funds have been allotted and appropriations would continue to decrease throughout the year.

- 10) Under the ***Board of Education Information*** section, (1) Superintendent Dr. Chris Baldwin asked for nominations for Chairman of the Macon County School Board. Board Member Fred Goldsmith nominated Jim Breedlove. There were no other nominations. On a motion made by Fred Goldsmith and seconded by Tommy Cabe, the Board approved by a 5-0 vote for Jim Breedlove to remain Chairman of the Macon County School Board. (2) Board Chairman Jim Breedlove then asked for nominations for Vice-Chairman of the Macon County School Board. Board Member Stephanie McCall nominated Tommy Cabe for Vice-Chairman. There were no other nominations. On a motion made by Melissa Evans and seconded by Stephanie McCall, the Board approved by a 5-0 vote for Tommy Cabe to remain Vice-Chairman of the Macon County School Board. (3) An upcoming Special Called Meeting/Budget Work Session was then discussed. Following the discussion, on a motion made by Tommy Cabe and seconded by Fred Goldsmith, the Board approved by a 5-0 vote to hold a Special Called Meeting/Budget Work Session on Thursday, February 8, 2018 beginning at 9:00 a.m. in the Board Room of the Macon County Schools Administrative Offices.
- 11) Under the ***Superintendent Information***, (1) Superintendent Dr. Chris Baldwin reminded Board Members of several important events throughout the district.

There being no further business and on a motion made by Tommy Cabe and seconded by Fred Goldsmith, the Board adjourned at 8:03 p.m.

Secretary, Board of Education

Chairman, Board of Education

